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To improve the security of our application, Opolis will be introducing Multi-Factor Authentication (MFA). This new security feature will help protect your account and sensitive information from unauthorized access.

Multi-Factor Authentication adds an additional layer of security by requiring additional verification: Password + Security Token on Mobile Device. MFA protects against unauthorized access, even if your password is compromised, and provides secure access by verifying your identity using multiple methods before granting access.

Multi-Factor Authentication Setup Guide:

Step 1: Install an Authenticator App

- If you don't have one already, install an Authenticator App on your mobile device. Below are links to a few popular Authenticator Apps:
 - Google Authenticator (Android/iOS)
 - Microsoft Authenticator (Android/iOS)
 - Authy (Android/iOS)
- Choose one that best fits your needs, download it from the App Store (iOS) or Google Play Store (Android), and follow the app's instructions to set it up on your device.

Step 2: Log in to Your Account

- Go to <u>https://commons.opolis.co/</u>.
- Enter your username and password.
- A QR code will be displayed on the screen

Step 3: Scan the QR Code with the Authenticator App

- Open the Authenticator App on your mobile device.
- Select "Add Account" or the "+" icon within the app.
- Scan the QR code displayed on your screen.

Step 4: Verify Setup

- Once the account is added to the app, it will generate a temporary code.
- Enter this code on the prompt page to continue to log in.
- Users will be directed to the Dashboard like before.

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Frequently Asked Questions

Will I need to use MFA every time I log in?

• Yes, every time you log back in

Will anything change for users logging in with Magic Link?

• No, users can still log in with the Magic link without any change.

Can I use MFA on my mobile device?

• Yes, users should be able to download and use all popular authenticator apps like Google, Microsoft, Authy, etc.

What if I don't have access to my mobile device or accidentally delete the app?

• Contact support for assistance.